

Absence Notification

A musical ensemble is made up of many members working to create the highest level of performance of which they are capable. Each member brings something of value, and every member is of extreme importance to the group. It is absolutely essential that all members be present as agreed. When one member of the ensemble is absent from a rehearsal or a performance it will have a negative effect on the entire group. If there is a rehearsal or a performance that you will not be able to attend, you need to notify the director with as much notice as possible. Use this form to turn in your excuse to Mrs. Smith.

I, _____ cannot make it to the
Name

_____ on _____ because
Event/Rehearsal Date

If you will be absent from a performance, you will receive a make-up assignment. If the absence is excused, you will receive full credit for that assignment; if the absence is unexcused you will receive no higher than a 70%. The assignment will be given to you following the director’s receipt of this form.

I have read and understand the above policy, and attest that what I have written is true.

Student Signature

Parent Signature

Date Turned in to Mrs. Smith